

APPLICATION FORM FOR AFFILIATION OF SCHOOLS WITH BHARATIYA SHIKSHA BOARD ONLINE/
OFFLINE APPLICATION FORM PROVIDED IN WEBSITE WWW.BSB.ORG.IN

PART-I

A. GENERAL

1. Name and Address of the School as mentioned in Recognition Certificate issued by the State/UT(s)	Modern Public School, Basna Wd. No. – 02, PO – Basna, Dist - Mahasamund
2. (a) Complete address with State and Pin Code (b) Tel. No. with STD Code (c) Mobile No. (d) Email ID	Wd no.02, At/Po- Basna, Dist- Mahasamund (C.G.) Pin – 493554 +91 77498 40466 modernpublicschoolbasna@gmail.com
3. Year of establishment	2021
4. Present status of the School: a. Primary/Middle/Secondary/Sr. Secondary b. The category of Affiliation applied for: c. Amount of fee deposited and its date:	Secondary Switch over from State Board 1,00,000/-
5. Name of the Society/Trust running the School with complete address. (Attach a copy of the Memorandum of Association bearing its registration number and giving the particulars of the members of the Society/Trustees)	Shree Chandagiram Educational Society, Wd.No.02, Adarsh Boys High School Marg, PO – Basna, Dist – Mahasamund (C.G.) Pin – 493554
6. Date up to which the Registration of the Society/Trust is valid. Attach certificate of Registration Annexure	Permanent
7. Whether the School has a duly constituted School Managing Committee as per the regulations of the State/UT in which the school is situated or Affiliation Bye-laws of BSB, Chapter-8.	Yes
8. Complete list of the members of the Managing Committee with full Particulars including name, address, occupation, designation, term of membership? Enclose the details Annexure	Yes Attached
9. Has the School obtained a 'Recognition' from the competent authority of the State/UT for grant of Affiliation of the School to BSB? Enclose the copy of the Recognition. Annexure	Yes Attached
10. Submit evidence to the effect that the School is not being run on commercial lines? A copy of each of the latest balance sheet duly signed by the auditors, School prospectus, If any, Fee structure, income & expenditure account, etc., duly signed by the Head of the Institution/Manager be attached with the report. Annexure	Yes Submitted
11. Attach an affidavit duly signed by the notary to the effect that the Society/ Trust running the School is non-proprietary and not Profit making in Character? Annexure	Yes Attached
12. Whether the School is receiving financial aid from any Govt./Semi Govt./Autonomous/Corporate Body under CSR. If so, details thereof.	No


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B. STAFF/ QUALIFICATIONS, & SERVICE CONDITIONS

1. (i) The number of Teachers including Librarian, PTI and Principal in position (Regular, Ad hoc or Part-time)

	Regular	Ad hoc	Part Time	Trained	Untrained
a. Principal	01			✓	
b. NTTS	06			✓	
c. PRTS	13			✓	
d. TGTS	08			✓	
e. PGT	NA				
f. Librarian	01			✓	
g. PTI	01			✓	
Total	30				

- (ii) The no. of trained and untrained Teachers

2. The name of the Principal, Teachers, designation, qualifications, subjects studied at graduation/ postgraduation level, classes and subjects they are teaching. Date of appointment, Date of confirmation, pay scale. Annex fairly typed staff statement with all above details Annexure

Yes
Attached

- (i) Whether the School has appointed Wellness Teacher (Counsellor)? If so, mention particulars

3. Are the service conditions defined? If so, are the services conditions in accordance with those of the centre State/ UT

Yes
As per the State Govt.

4. Whether the pay scales being followed as per State Govt. UT or Central Govt. with Pay Scale and rate of D.A. may be mentioned.

Yes

5. The other allowances as extended to the employees of the State/ UT and Central Govt. are being paid?

Yes

6. Any other benefit such as GPF/CPF/EPF earned leave, etc., may be indicated.

EPF

7. Whether service books and Personal files are maintained?

Yes

8. The period of probation and number of Teachers confirmed and on probation.

3 months

9. Whether the payment of salary to the staff is made by cheque or cash or through Bank account transfer Give details.

Bank account transfer

10. If salary is not paid through Bank account transfer, reasons

11. Has the applicant School got NOC from the State Government concerned? If NO,

No

12. Has the applicant School intimated to the concerned Education Department of the State about the application made to the Board for seeking Affiliation? If YES, submit evidence.

Yes (Attached)


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PART-II

A. CAMPUS AND BUILDING

1. (i) Campus area both in Sq. Mtr and acres (at site from where the School is presently running) (ii) Built- up area (iii) State the location of the School site	Adarsh Boys HS School Marg, Basna
2. What is the ownership status? Whether the campus area and property Constructed over it belongs to the Society/School? If on lease, for how many years?	Leese Deed 30 years
3. If there are more than one land documents, indicate whether the plots are contiguous?	Single Contiguous Plot
4. Enclose a certified copy of complete Registered land document(s) and land Certificate, completely filled in and issued by a Revenue authority. Enclosed Annexure	Attached Under process
5. Whether the School is housed in a pucca building? If not, whether it consists of tin sheds, asbestos sheets, tents, khaparails, mud - huts, etc.? If so, give details of the area, date of construction, approximate life span of structure, the details of facilities such as electricity ceiling fans, exhaust fans, etc., If the School building consists of khaparails, asbestos sheets, is it situated in a hilly/ tribal area?	Pucca Building
6. Infrastructure details the total number of rooms available in the School Number of rooms, other than Class - rooms for Administrations & Co-curricular activities (i.e., Lab, Library, Staff Room, etc.)	Classrooms – 18 Administrative Room – 1 Labs – 4 Library – 1 Staff Room – 1 Principal Office – 1 Management Office - 1
7. Whether the class - rooms are adequate to meet the requirements of the students/ subject Teachers/co - curricular activities?	Yes

B. PLAY GROUND

1. Size of Playground and details of Games/ Sports/ Co-curricular activities for which facilities are available	Size – 15000 sq. feet Attached
2. If the playground(s) is not a part of the School campus, is it easily accessible to students?	NA

C. PHYSICAL AND HEALTH, FIRE, DRINKING WATER CERTIFICATES

1. Whether Health, Fire Safety, Safe Drinking water, building safety Certificates have been obtained from the concerned departments? a. Safe Drinking Water, Health and Sanitation Certificate a. Issuing Authority b. Valid Up to b. Fire Certificate a. Issuing Authority b. Valid Up to c. Building Safety a. Issuing Authority	a. Date of Issue – 09/04/2025 Issuing Authority – PHE Subdivision, Saraipali Valid Up to – May 2026 a. Date of Issue – 20/05/2025 Issuing Authority – Chhattisgarh Fire and Emergency Services Valid Up to – 1 Year b. Date of Issue – 12/06/2025 Issuing Authority – PWD, Pithora Valid Up to – 1 year
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2. Whether facilities as per (1) above are satisfactory.	
3. No. of toilets available.	Boys 08 Girls 08 Staff 02
4. No. of water taps available.	Boys 10 Girls 10 Staff 05

b. LIBRARY/FURNITURE/BOOKS, ETC.

1. Particulars of the Librarian and other library staff	Rubina Khwaja , Qualification – M.Lib.
2. Size of the Library	1200 sq. feet
3. Whether the library has a reading room for the students/Teachers?	Yes
4. Whether furniture provided is sufficient to meet the present/future requirements?	Yes
5. Total number of books. Subject wise detail of books (List of books not to be annexed).	1500 Attached
6. Name of journals/ Periodical News - papers are being subscribed.	Attached
7. Whether more books are needed to meet the present requirements?	NA
8. Whether there is a separate reference section for the staff?	Yes
9. Annual Budget for the Library Books/ Magazines, Newspapers, etc.,	Rs. 30,000/-

c. LABORATORIES

1. Details of laboratories

	Number	Size
(i) Composite Science Lab	01	600 sq.feet
(ii) Physics	-----	-----
(ii) Chemistry	-----	-----
(iv) Biology	-----	-----
(v) Computer Science	01	600 sq.feet
(vi) Mathematics	01	600 sq.feet
(vii) Others	01	600 sq.feet

2. Whether each Lab has Sufficient equipment for practical work as per BSB norms applicable for the course for which the School has applied? Yes

- 3.
- (i) No. of computers available: 30
 - (ii) Ratio students per computer: 20:1
 - (iii) Whether Broadband Internet: Available
Connection is available


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INCOME & EXPENDITURE ACCOUNTS

1. Main Source of Income	Tuition Fess
2. Tuition Fee charged per month	Rs. 1100/-
3. Other Fees, registration, cautions money, etc., with details	Attached
4. Building funds/ Development Charges, if any.	NA
5. (a) Is the School maintain separate account other than Society's account.? (b) Whether the accounts of the School are maintained properly and regularly audited by the Regd. C.A./ checked by the Audit department of the State?	No

PART – III

A. ACADEMIC

1. Number of students (Boys and Girls)	Attached
2. Latest Section- wise strength (Annex the statement)	Attached
3. Total No. of Section	Attached
4. Total No. of Teachers excluding Principal, PTI and Librarian	Attached
5. Whether any religious education has been made compulsory in the School? If-so, details thereof	No
6. a) Are the materials available with the School (Tick the boxes):	<input checked="" type="checkbox"/> Teacher's Manual <input checked="" type="checkbox"/> Certificate for School Based Evaluation <input checked="" type="checkbox"/> Report Card <input checked="" type="checkbox"/> Life Skills Manual <input checked="" type="checkbox"/> School Health Manuals
7. (b) is the School providing a School Based certificate in the following classes. Please attach copies (Yes/No)	<ul style="list-style-type: none"> • Pre-Primary • I – II • III – V • VI - VIII <div style="display: inline-block; vertical-align: middle; font-size: 3em; margin-left: 10px;">}</div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px;">Yes</div>
8. (c) in case of clubs, tick those which are functioning in the School	Eco clubs Health and Wellness Clubs Heritage Clubs Integrity Clubs Reading Clubs NCC/NSS Any other (Please Specify)
9. (d) Whether the facilities of formative assessment/ third language teaching/ work experience/ PHE are available and their record is being maintained? (Yes/No)	Yes
10. Whether the syllabus prescribed by the Board is being followed?	<ul style="list-style-type: none"> • Pre-Primary (Yes) • I – II (Yes) • III – V (Yes) • VI – VIII (Yes)


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1. Record Keeping:	
11. (a) Recording of formative Assessment in all subjects including types of tasks to be verified.	Yes
12. (b) Are the records of activities being conducted under co - scholastic areas being maintained.	Yes
13. (c) Comments on the quality of records such as Narrative/Anecdotal/ Observation tools maintained by Teachers.	Teachers maintain brief and clear anecdotal and observation records reflecting student progress well. Some improvement in consistency and detail is advised.
14. Whether the Teachers are sent for in service refresher/ re - orientation programmes to update their knowledge and teaching skills? Is so, give details for the last three years.	Yes
15. Is the School facilities/ inclusive education of Physically challenged?	Yes
16. Is the School exclusively preparing candidates for BSB or some classes of the other Board are functioning in the same building? If so, details	No
17. Results of the Board's Examination(s) for the last three years (if applicable)	NA

B. PROSPECTIVE PLANS:

14. Whether the School is in a position to fulfil conditions for expansion from Middle class syllabus/ Provisional Affiliation up to Secondary or Sr. Secondary Classes.	Sr. Secondary Classes
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Signature of the Principal

(With Name & Stamp)

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Sumanta R. Acharya

Signature of the Manager/Chairman/President

(With Name & Stamp)

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Kamaldhar Patel

Annexures :

1. Certificate of Society Registration
2. Details of Members of Managing Committee
3. Copy of Recognition Certificate
4. Copy of the Balance Sheet of the School
5. Affidavit of Notary
6. Staff Statement
7. Land Certificate
8. Certificate of Safe Drinking Water
9. Fire Safety Certificate
10. Building Safety Certificate
11. Copy of NOC or Intimation Letter sent to the concerned Education Department of the State.
12. Bank Salary Certificate
13. Student Strength

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14. Fee Structure
15. Library Budget
16. Library Books
17. Sports Inventory
18. Computer Lab
19. Composite Science Lab
20. Infrastructure
21. Khasra, B1
22. Academic & Scholastic Plan
23. Future development Plan
24. Photo – Library, Lab, Science Lab, Playground, School


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Appendix III